



Minutes of the Annual General Meeting

Saturday 31st May 2014

Minutes of the 2014 Annual General Meeting of the New Zealand Canoe Polo Association held at the Stokes Valley Pool, Wellington at 11:00am on Saturday 31st May.

Emma Matheson (Chairperson) welcomed everyone to the meeting.

1. Attendance

Delegates:

Carl Duncan	Central Canoe Polo Association	CCPA
Bruce Nuttall	Mainland Canoe Polo Association	MCPA
David Oosterdijk	Northern Canoe Polo Association	NCPA
Penny Dustin	Wellington Canoe Polo Association	WCPA
Colleen Sheldon	Kiwi Canoe Polo Club	KCPC
Megan Bolton	Horowhenua Canoe Polo Club	HCPC
Jane Bertelsen	Otaki Canoe Club	OCC
Kirsten Demanser-Wilson	Canoe Polo Hawkes Bay	CPHB
David Oosterdijk	Auckland Canoe Polo	ACP
Bruce Nuttall	Burnside Canoe Polo Club	BCPC
Carl Duncan	Palmerston North Canoe Club	PNCC

Officers:

Emma Matheson (Chairperson), Michael Beauchamp (President), Peter Bolton (Board Member), Maree Burnett (Executive Director), James Mitchell (Competitions Director).

Observers:

Kate Bolton, Trevor Hinton.

2. Apologies

Brenda Clayton (Communications Director), Lynne Russell – Wairarapa Paddlers.

3. Minutes of the last meeting

Moved that the minutes of the last meeting, taken as read, be accepted as a true and correct record.

WCPA / CCPA CARRIED

Penny Dustin queried the squad accounts preparation general business item. The Chair responded that this would be addressed under the budget agenda item.

Jane Bertelsen and David Oosterdijk joined the meeting.

The validity of Palmerston North Canoe Polo Club's membership was queried as the affiliation process is incomplete.

Moved that PNCC receive voting rights for the annual general meeting assuming that the club will complete the affiliation process as soon as possible.

HCPC / ACP CARRIED

David Oosterdijk queried whether one delegate could hold the voting rights for two organisations. The Constitution was reviewed and it was determined that it prevents one delegate representing two clubs but there is no provision for preventing a delegate from representing a club and a regional association.

4. Annual Report for the 12 months ended 31 December 2013

The Chair noted that the Annual Report had been circulated in advance electronically and hard copies were available for meeting participants. The Chair acknowledged the efforts of Brenda Clayton for preparing the report and Megan Bolton for her success securing funding during 2013.

Moved that the Annual Report for the year ended 31 December 2013 be accepted.

KCPC / HBCP

CARRIED

5. Financial Statements for the 12 months ended 31 December 2013

The Chair noted that the draft financial statements had been circulated in advance electronically and questions invited but none had been received. The Chair highlighted the attached review letter from Ashton Wheelans.

Moved that the Financial Statements for the year ended 31 December 2013 be approved.

BCPC / CPHB

CARRIED

6. Proposed Budget of Expenditure for the Association for the year ended 31 December 2015

The Chair reported to the meeting that there were no significant changes from previous year's budgets proposed for 2015. She noted that the Board had investigated market rates for all of the Association's accounting work (including squad accounts) and the Board had determined it was in the best interests of the membership and NZ squad members to maintain the status quo of paying honorary rates.

Penny Dustin stated her understanding of the discussion at the 2013 AGM was that the Board would consult with senior players on the costs of having the squad accounts prepared professionally. The Chair indicated this was not her recollection of the 2013 meeting. Various meeting participants contributed to the discussion including the senior players present who indicated they were satisfied with the current system.

Penny Dustin suggested the Board considers using less expensive auditors to undertake the annual review. Discussion ensued on the likely costs and benefits of changing auditors.

Moved that the proposed Budget of Expenditure for the year ended 31 December 2015 be approved.

KCPC / OCC

CARRIED

7. Membership levy for 2015

The Chair advised the meeting that the Board was recommending the affiliation fees remain unchanged.

Moved that the 2015 membership levy remain set at \$10 for primary and intermediate school members, \$15 for high school members, \$25 for other playing members, and \$0 for non-playing administrators.

WCPA / BCPC

CARRIED

8. Association Awards

Megan Bolton queried the timing of award presentations. The Chair indicated that the Board's current policy is for Awards to be presented at the prize-giving of the following Inter-regional Championships but that this required a review with the change in frequency of this event.

Penny Dustin spoke to WCPA's nomination of Michael Beauchamp for the New Zealand Canoe Polo Medal.

The meeting was reminded that for this award two-thirds of the possible votes were required.

The Chair appointed Kate Bolton and Maree Burnett as scrutineers.

The delegates voted by secret ballot.

9. Election of Board Directors

The Chair noted that two positions were available for election and congratulated Alison Neilson and Kirsten Demanser-Wilson for their re-election as the only nominees.

10. Election of President

In the absence of any other nominations, the Chair thanked Michael Beauchamp for his willingness to continue as the Association's President.

11. Notified General Business Items

a. Regional Boundaries – Canoe Polo Hawkes Bay

Kirsten Demanser-Wilson spoke to Canoe Polo Hawkes Bay's proposal to redraw the regional boundaries in the North Island to introduce a third region. Discussion followed.

Moved that the regional boundaries in the North Island be re-drawn to include Northern, Eastern, and Central Regions.

CPHB / ACP

CARRIED

Peter Bolton, speaking as Central Region's President, congratulated Canoe Polo Hawkes Bay and wished them success developing the sport in their new region.

The Chair thanked the meeting participants, invited them to stay on for further informal discussion, and closed the meeting at 11:40am.