



Minutes of the Annual General Meeting

Saturday 5th October 2013

Minutes of the 2013 Annual General Meeting of the New Zealand Canoe Polo Association held at the North Shore Canoe Club, Auckland, at 7:30pm on Saturday 5th October.

Emma Matheson (Chairperson) welcomed everyone to the meeting.

1. Attendance

Delegates:

Peter Bolton	Central Canoe Polo Association	CCPA
Michael Nuttal	Mainland Canoe Polo Association	MCPA
Penny Dustin	Wellington Canoe Polo Association	WCPA
James Mitchell	Kiwi Canoe Polo Club	KCPC
Kerin Hicks	Horowhenua Canoe Polo Club	HCPC
Peter Housiaux	Otaki Canoe Club	OCC
Trevor Hinton	Hawkes Bay Canoe Polo Club	HBCPC
David Oosterdijk	Auckland Canoe Polo	ACP
Lynne Russell	Wairarapa Paddlers	WP
Kyzen McDonald	Palmerston North Canoe Club	PNCC
Michael Nuttal	Burnside Canoe Polo Club	BCPC

Officers:

Emma Matheson (Chairperson), Michael Beauchamp (President), Cameron Butler (Executive Director).

Observers:

Maree Burnett, Kate Bolton, Phil Parry.

2. Apologies

Megan Bolton (Funding Director), Kirsten Demanser-Wilson (Board Member).

3. Minutes of the last meeting

Moved that the minutes of the last meeting, taken as read, be accepted as a true and correct record.

CCPA / OCC CARRIED

4. Annual Report for the 12 months ended 31 December 2012

The Chair noted that the Annual Report had been circulated in advance electronically and hard copies were available for meeting participants. The Chair and Executive Director highlighted the key points from their reports.

Moved that the Annual Report for the year ended 31 December 2012 be accepted, acknowledging that the report was not circulated in advance of the meeting.

WCPA / KCPC CARRIED

The Chair invited the regional representatives to report verbally on regional activities. Peter Bolton spoke on behalf of Central Region.

5. Financial Statements for the 12 months ended 31 December 2012

The financial statements were tabled at the meeting. The Executive Director highlighted the key points, answered questions, and acknowledged the work of Megan Bolton in the Funding Director role.

Moved that the Financial Statements for the year ended 31 December 2012 be approved.
HBCPC / ACP CARRIED
(WCPA abstained)

Penny Dustin requested that the financial statements are received within constitutional timeframes for future AGMs. Maree Burnett highlighted the discussion held on this issue at the 2012 AGM.

6. Proposed Budget of Expenditure for the Association for the year ended 31 December 2014

Cameron Butler highlighted the main points and responded to questions.

Discussion was held on how the surpluses generated each year are being spent and the importance of communicating these decisions to the membership.

Moved that the Budget of Expenditure for 2014 be approved.
CCPA / WCPA CARRIED

7. Ratification of the Disputes Policy

The Chair spoke to changes to the Disputes Policy approved by the Board.

Moved that the updated Disputes Policy be ratified subject to clause 8.2 being amended to read "The Squad Manager may at their discretion appoint a Squad Disciplinary Tribunal in any case when:..."

CCPA / OCC CARRIED

8. Membership levy for 2014

The Chair spoke to the meeting about the membership levies noting that they remain unchanged from 2004.

Moved that the 2014 membership levy remain set at \$10 for primary and intermediate school members, \$15 for high school members, \$25 for other playing members, and \$0 for non-playing administrators.

HBCPC / WP CARRIED

9. Association Awards

The Chair appointed Kate Bolton and Maree Burnett as scrutineers.

Cameron Butler read out the following nominations received for Association Awards:

Lynne Russell – New Zealand Canoe Polo Medal

Stacey Verner – Most Valued Administrator

Aaron Fear-Ross – Most Valued Administrator

Aaron Vasey – Most Valued Referee

Andrew Candy – Most Valued Coach

Delegates were invited to speak to their nominations by the Executive Director.

The delegates voted by secret ballot.

10. Election of Board Directors

The Chair noted that two positions were available for election and congratulated Cameron Butler and Peter Bolton to the Board as the only nominees.

11. Election of President

Moved that Michael Beauchamp remain as President.

WCPA / KCPC CARRIED

12. General Business

a. Regional Boundaries

The Executive Director invited discussion on the changing of regional boundaries to divide the Central Region in two with the formation of an Eastern Region. The formal process required to redraw the regional boundaries was discussed. It was agreed that a formal remit should be made at the next AGM.

b. Squad Ledgers

The timeliness of squad ledgers being issued was acknowledged to be an on-going issue. The meeting requested that the Board look in to the costs involved in having the squad accounts professionally administered.

The Chair thanked the meeting participants and officially closed the meeting at 9:15pm.