



New Zealand Canoe Polo Association Incorporated

2019 National League Event Hosting

Updated - September 2018

Document Intent

To offer clubs affiliated to NZCPA the opportunity to host National League events.
To clarify the venue and other requirements of National League events. All national league events are intended to be hosted by a club, this includes outdoor events held at club facilities as well as events held in public/private hired venues (eg swimming pools).

Event Requirements/Responsibilities

- If events are held at club venues, NZCPA will pay \$250 per court per day to the host club.
- If events are held at public or private hired venues, all facility hire costs to be covered by NZCPA. In addition the host club will be paid \$250 for the event.
- Pitches and goals to meet ICF requirements (if they do not please detail the areas that do not comply).
- Referee access/pontoons is required on both sides of the pitch. If there is no land access onto the refereeing pontoons then suitable dedicated access must be supplied by the host club (eg large kayak and paddle).
- Coach and spectator access and viewing areas for all pitches are required.
- Score tables, chairs and marquees to be supplied by the host club.
- Additional shelters to be organised by the host club (costs covered by NZCPA).
- Electricity requirements suitable for running scoreboards and laptops to be supplied by the host club (costs to be covered by NZCPA)
- Toilet facilities to be organised by the host club (costs to be covered by NZCPA).
- Any event permit requirements to be organised and costs covered by the host club.
- The host club is responsible for the setup and packdown for the event.
- Host club to nominate a contact person for NZCPA to correspond with and who will assist in the organisation of the competition
- Host club to nominate a Chief Official which will be approved by the competitions council - this will preferably be someone from within the host club who will not be competing in the competition.
- Host club to nominate a Chief Referee which will be approved by the Refereeing Director - this will preferably be someone from within the host club.
- NZCPA to supply scoreboards. If additional scoreboards are supplied by the host club the cost to hire these will be covered by NZCPA.
- Any rubbish/recycling left after the event to be disposed of at the hosts expense.
- Hire rates for any additional items to be agreed to prior to the event.

NZCPA and the competitions council are keen work with all clubs in order to make events a success, if there is any aspect of the above responsibilities or requirements which you feel you need assistance or guidance with please contact the Competitions Director.
Please turn over for competition dates and approximate locations.

National League events 2019

A Grade

Round	Location	Pitches	Date	Tick
1	Upper South Island	2	2/3 March	
2	Lower North Island	2	6/7 April	
3 & Finals	Hamilton - Waterworld	1	10-12 May	

B Grade

Round	Location	Pitches	Date	Tick
1	Upper South Island	2	16/17 March	
2	Upper North Island	2	13/14 April	
3 & Finals	Wellington - Naenae Pool	1	17-19 May	

C Grade

Round	Location	Pitches	Date	Tick
1 - North	Central North Island	2	16/17 March	
1 - South	Upper South Island	1	16/17 March	
2 - North	Upper North Island	2	13/14 April	
2 - South	Dunedin - Moana Pool	1	4/5 May	
3 & Finals	Wellington - Naenae Pool	1	1-3 June (Q-bday)	

If you feel your club could combine events (eg events happening at the same time in the same location) then please indicate this as part of your application.

Please indicate separately to this form the exact venue name and location for the event you wish to host and any areas where the venue does not meet ICF or any other requirements listed on page 1.

I _____ confirm that our club _____ wish to apply to host the events indicated above and agree to requirements and responsibilities on page 1 of this document. Our nominated contact person is _____.

Signed (Club President/Chairperson) _____

Signed (nominated contact person) _____