



New Zealand Canoe Polo Association Incorporated

POSITION DESCRIPTION

TITLE: Coaching Manager

POSITION TYPE: Voluntary

REPORTS TO: Executive Director; NZCPA Board

DATE:

NZCPA Mission Statement

To promote and encourage all aspects of Canoe Polo in New Zealand for the future of the sport and its participants.

OVERALL PURPOSE:

Ensure the NZCPA community is well informed of, and has access to, coaching opportunities.

KEY TASKS:

Deliver coaching courses to NZCPA community.
Maintain coaching database.
Select and support national coaching staff.

RESPONSIBILITIES OF THE ROLE:

- Liaise with ED to prioritise coaching requirements.
 - Liaise with ED, Squad Manager and High Performance to select and then support national coaching staff.
 - Liaise with the Competitions & Schools Managers –re: requirements for competitions.
 - Ensure NZCPA coaching courses are fit for purpose.
 - Identify suitable presenters in each region to carry out coaching courses.
 - Identify regions, clubs and schools that may require coaching support and then deliver.
 - Maintain database of coaches and their respective qualifications.
 - Work with Communications Manager to ensure the website is current with coaching information.
 - Ensure all NZCPA coaching information is accurate and current.
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