



Annual General Meeting
Minutes: 18th May 2019, 2.30pm
Venue: Otaki Scout hall, Otaki Pool, Otaki
(Draft version_ to be approved at 2020 AGM)

Meeting Chaired: Andi Fear Ross (NZCPA Board Chairperson)

1. Attendance

Lynn Russell	Wairarapa Paddlers/ PNCC	WP/PNCC
Oli Maassen	Wellington Canoe Polo Association	WCPA
Kelly Hepburn	Hawkes Bay Canoe Polo Club	HBCPC
Megan Bolton	Horowhenua Canoe Polo Club	HCPC
Greg Dobson	Otaki Canoe Club	OCC
Josh Ponniah	Burnside Canoe Polo Club	BCPC
Robert Coulson	Kiwi Canoe Polo Club	KCPC
Marchy Pang	Auckland Canoe Polo	ACP
Luke Anderson	Otago Canoe and Kayak Club/ Southern	OCKC/ SCPA
Mark Mills	Havelock North Canoe Polo Club	HNCPC
Michael Nuttall	Mainland Canoe Polo Association	MCPA
Peter Bolton	Central Canoe Polo Association	CCPA
Stacey Verner	Northern Canoe Polo Association	NCPA
Meryn Hinton	Eastern Canoe Polo Association	ECPA
Tom Wiggins	Southern Canoe Polo Association	SCPA
Matt Saunders	Karamu Sports Development Club	KSDC

Observers: Ava White (Burnside), David Oosterdijk (ACP), Jed Graham, Brian Douglas, Warren Hales (HBCPC), Amy Walters, Martin Straka, Jeremy Hearn, Troy Huffman-Devey, Greg Sawyer (Kiwi)

Officers:

Andi Fear Ross (Chairperson), Michael Beauchamp (President), James Mitchell (Executive Director) Greg Oke (Board member) Alison Neilson (Board Member- audio conference link), Colleen Sheldon (Board Member)

2. Apologies:

- Penny Dustin (WCPA)
- Kate Bolton (Central)
- Cole Hawkins (Board)

3. Minutes of the last meeting:

Moved that the minutes of the last meeting, taken as circulated, be accepted as a true and correct record.

KCPC/ ECPA, CARRIED

4. Annual Report for 12 months ending 31st December 2018

Noted that the draft Annual report was sent to clubs within constitutional rules. Hard copies are not being distributed.

The Chair thanked Kat Graham for the work preparing the Annual Report.

Eastern noted that Mitch Graham to be added to Eastern Lists

Moved that the Annual Report for the year ended 31 December 2018 be accepted, with the above corrections and additions as noted.

ECPA/MCPA, CARRIED

5. Financial Statements for 12 months ending 31st December 2018

The Chair noted that the draft financial statements had been sent to the clubs within constitutional rules, though without the review report. The President and Ali Neilson spoke to the financial reports provided.

HCPC queried:

- \$30k nzcpa funds to CPHB, HBCPC replies that they are currently \$120K short for starting the project. Hoping to have it started Sept 2019
- Drop in Southern and Northern membership numbers
- Drop in Northern Schools representation for 2018

Moved that the Financial Statements for the year ended 31 December 2018 be approved.

HCPC/WP, CARRIED

6. Proposed Budget of Expenditure for the year ending 31st December 2020

Proposed Budget of Expenditure for the year ending 31 December 2020 discussed. The Chair noted that the budget had been circulated prior to the AGM.

The Chair and ED spoke to the budget, highlighting that the budget was consistent with the previous years' budget

Kiwi/ HCPC, CARRIED

7. Membership levy for 2020

The Chair advised that the Board's recommendation was that the membership levies remain unchanged from the current levies.

Moved that the 2020 membership levies remain set at \$10 for primary and intermediate school members, \$15 for high school members, \$25 for other playing members, and \$0 for non-playing administrators.

ACP/ ECPA, CARRIED

9. Election of Board Members

The Chair noted that three positions were available for election. Andi Fear-Ross, Alison Neilson and Cole Hawkins were the Board members whose terms on the Board were up and the Chair thanked them for their service.

Three nominations were received prior to the AGM within the required timelines:

- Andi Fear Ross
- Meryn Hinton
- Andrew McFadzean

The delegates voted by secret ballot. Troy Huffman-Devey and Ava White were nominated to count the votes.

Voting was carried out in 3 separate rounds with a Yes/ No option for each candidate.

Andi Fear-Ross and Meryn Hinton were voted onto the board for a 2-year term, Andrew McFadzean is voted on for a 1-year term. The Chair welcomes the 2 new members to the NZCPA Board.

11. Election of President

The Chair thanked Michael Beauchamp for his service as President.

No nominations were received. Discussion was held around holding SGM.

Timeline for SGM online voting for President:

- 18th May notification to membership to hold SGM
- 1st June nominations due
- 8th June notification to membership of nominations received
- 22nd June voting closed

12. Notified General Business Items

- None received
- HCPC thank NZCPA for its obituary notice of Ken Mason.

AGM CLOSED 3.05pm

Board members and ED stay on for general discussion with the membership.